



**TO: All Providers**

**RE: Electronic Funds Transfer Change Notification**

---

Effective March 5, 2013, when a provider makes a change to their Electronic Funds Transfer (EFT) information, HP will mail a letter to the provider confirming the change. The letter will contain both the previous and the new EFT data. Upon receipt of this letter, providers should confirm that the changes are valid. If a discrepancy exists, the provider should contact the HP Provider Assistance Center at 1-800-842-8440 immediately.

As a reminder, providers must change their EFT data via their secure Web account by clicking on the Demographic Maintenance tab. Only the main account holder is permitted to make EFT changes.

If you have any questions regarding this bulletin, please contact the HP Provider Assistance Center at 1-800-842-8440.

